

## Leicestershire County Council – draft Dementia Action Plan 2019 - 2022

Key

Council actions in bold, includes actions led by other stakeholders in italics

Completed	On-Track	No progress made
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Action No	Action Required	Details	Measure	Lead	Start Date	End Date	RAG
<b>Preventing Well</b>							
1	<i>Pilot the GP Dementia Friendly Template and consider roll out across general medical practices</i>	<i>CCG lead action: To be monitored through Dementia Programme Board</i>		<i>Leicestershire CCG Commissioners</i>	<i>January 2019</i>	<i>March 2020</i>	
2	<b>Promote the inclusion of dementia risk reduction messages within health checks across primary medical care</b>	<b>Review existing risk reduction messages and agree a revised Communication programme</b>  <i>CCG actions to be monitored through Dementia Programme Board (DPB)</i> <i>Roll out information and messages to primary medical care</i>  <b>Encourage practices to adopt a social prescribing approach to managing risks and consequences of dementia e.g. using First Contact plus. To cover wider determinants of health. Lightbulb etc.</b>	<b>Communications programme and campaign agreed.</b>	<b>SRO: Director of Public Health</b>	January 2019	March 2020	
3	<b>Increase Public Health Involvement in the work of the</b>	<b>Agree PH representation on the DPB.</b>  <b>To consider the involvement of Public Health in each initiative or dementia related commissioning activity</b>	<b>Public Health representation agreed on DPB.</b>	<b>SRO: Director of Public Health</b>	January 2019	March 2019	

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	<b>Dementia Programme Board (DPB)</b>		<b>Evidence of Public Health involvement on commissioning initiatives, where applicable.</b>				
4	<i>Promote opportunities to be involved in research to people affected by dementia and their carers throughout the memory pathway.</i>	<p><b>Negotiate with contract lead and providers to ensure research opportunities are reflected in the service specification for the memory assessment service, Health Checks and Dementia Support Services.</b></p> <p><i>Ensure there is research representation on the DPB.</i></p> <p><i>Research information is shared with the membership of the DPB.</i></p>	<p><b>Specification updated to reflect research.</b></p> <p><i>Representation identified.</i></p> <p><i>Research programmes and information shared with the membership of the DPB.</i></p>	<p><i>DPB</i></p> <p><i>Research team</i></p> <p><i>CCG Commissioners</i></p> <p><b>Public Health Contract Manager and commissioning manager</b></p> <p><b>Lead Commissioner Mental Health &amp; Dementia</b></p>	<i>January 2019</i>	<i>March 2020</i>	
<b>Diagnosing Well</b>							
5	<i>Review memory assessment pathway and referral process.</i>	<p><i>CCG actions to be monitored through Dementia Programme Board</i></p> <p><i>Review service specification and work with Leicestershire NHS Partnership Trust (the provider organisation) to update the service specification.</i></p> <p><i>Through the DPB, establish a small task and finish group to review the pathway particularly in line with the NHSE guidance around the new 6 week RTT target to be introduced by DH.</i></p>	<p><i>Service specification reviewed and agreed.</i></p> <p><b>Task and Finish Group established.</b></p>	<p><i>CCG Commissioners</i></p> <p><i>Leicestershire NHS Partnership Trust (LPT). CCG and LPT clinicians</i></p>	<i>January 2019</i>	<i>June 2019</i>	

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		<b>Council to participate in Task and Finish group to ensure local authority role and functions are reflected in care pathway.</b>	<i>Pathway updated and changed accordingly.</i>	<b>Lead Practitioner Mental Health &amp; Dementia</b>			
6	<b>Promote memory pathway</b>	<b>To bring together partners to develop a Leicestershire communications and implementation plan with outcome measures to improve the awareness of dementia by communities.</b>	<b>Communications plan agreed.</b>  <b>Action plan submitted to, and agreed with, Dementia Action Alliance</b>	<b>SRO: Lead Commissioner MH/ Dementia</b>	January 2019	March 2020	
7	<i>To develop a process to increase the number of people receiving a dementia diagnosis within 6 weeks of a GP referral.</i>	<i>CCG lead action: To be monitored through Dementia Programme Board</i>		<i>CCG Commissioners</i>	<i>January 2019</i>	<i>March 2020</i>	
8	<i>Work with care homes to pilot and roll out the dementia diagnosis toolkit.</i>	<i>CCG lead action: To be monitored through Dementia Programme Board</i>  <b>Disseminate information and engage care homes through regular contract monitoring, quality assurance and market development opportunities.</b>	<b>Information on dementia diagnosis toolkit shared with care homes</b>	<i>CCG Commissioners</i>  <b>Contracts Manager</b>  <b>Senior Quality Manager</b>	January 2019	March 2020	

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<b>Supporting Well</b>							
9	<i>Monitor Dementia Support Services contracts and take action as appropriate</i>	<p><b>Work in partnership with all stakeholder organisations to promote the Dementia Support Service. Support Leicester City Council who manage the contract on behalf of all partner organisations.</b></p> <p><b>Receive and act on 3 monthly monitoring information provided by Leicester City. Plan exit strategy and future funding by Dec 2018.</b></p> <p><b>Work with lead contract manager to monitor use and take up of service offer for those with early onset dementia.</b></p> <p><b>Work with lead contract manager to monitor use and take up of Alzheimer's Society online discussion group called Talking Point, a national resource which has a dedicated group for younger people.</b></p>	<p><i>Contract monitoring established.</i></p> <p><i>Contract monitoring meetings established.</i></p> <p><i>People with early on set dementia having improved access to more age appropriate services and support</i></p>	<p><i>Leicester City Contracts Lead</i></p> <p><b>Lead Commissioner Mental Health &amp; Dementia</b></p>	October 2017	September 2019	
10	<b>Raise awareness of dementia with housing providers.</b>	<p><b>Work with the Housing Services Partnership to develop an action plan for housing, including raising awareness, dementia friendly design, etc.</b></p> <p><b>Work with Districts, Lightbulb and Private Housing providers to raise awareness of the needs of people with dementia and actively encourage them to become members of local Dementia Action Alliance.</b></p> <p><b>Work with the Extra care providers to agree a plan for improving support to people with dementia within their schemes</b></p>	<p><b>Evidence of attendance at specific meetings led by local authorities, if required.</b></p> <p><b>Presentation to Housing Services Partnership</b></p> <p>Evidence of providing information and</p>	<p><b>Lead Commissioners Older People/ Mental Health &amp; Dementia/ Supported Accommodation</b></p> <p><b>ASC Housing Services Partnership Rep</b></p> <p><b>Contracts Manager</b></p>	January 2019	March 2021	

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			<p>support through the DPB.</p> <p><b>Housing initiatives recognised in commissioning plans where required.</b></p> <p><b>Sign up to the Housing Charter and commitments</b></p>				
11	<b>Contribute to a review of the workforce development offer to ensure a focus on high levels of expertise when delivering personal care.</b>	<p><b>Review and refine the existing County offer, including the following:</b></p> <ul style="list-style-type: none"> <li>Initially map skills, knowledge and training needs across internal staff group and providers</li> <li>Map training commissioned and provided across the market, including Leicestershire Social Care Development Group (LSCDG) offer, and existing plans of LPT and University Hospitals of Leicester (UHL)</li> <li>Investigate input and support available from local Universities and other providers</li> <li>Develop training offer to meet identified knowledge and skills gaps.</li> </ul>	<p>Workforce information provided to the workforce group.</p> <p><b>LSCDG to monitor uptake of training offer</b></p>	<p><b>Lead Commissioner Mental Health &amp; Dementia</b></p> <p><b>Workforce Lead</b></p>	January 2019	March 2020	
12	<i>Continue to focus on improving the in-patient experience and hospital discharge pathways.</i>	<p><b>Working with the Dementia Support Service to ensure there is a positive link between the support workers in UHL, the hospital social work team and the discharge teams, and community workers of the discharge support service.</b></p> <p><b>Engage with Leicestershire Partnership NHS Trust (LPT) transformation programme on Dementia pathways, to ensure shared understanding of discharge pathways.</b></p>	<p>Dementia is reflected in discharge plans including care home capacity.</p>	<p><b>Hospital Social Work Team lead</b></p> <p><b>Lead Practitioner Mental Health &amp; Dementia</b></p>	April 2018	March 2022	

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		Work closer with the UHL Dementia Strategy Implementation Group to support the continued development of improved in-patient care for people living with dementia.		Lead Commissioner Mental Health & Dementia			
<b>Living Well</b>							
13	Promote Dementia Support Services across LLR	<p>Maintain and monitor use of existing links to Alzheimer's Society web pages through First Contact Plus, to include needs of early onset cohorts</p> <p>Establish information on First Contact Plus and Council web information offer to signpost to access to Dementia Action Alliance.</p> <p>Through web offer including First Contact Plus and Local Area Coordination, reinforce dissemination of information on</p> <ul style="list-style-type: none"> <li>• Early Onset Carers Support Group</li> <li>• Early Onset Activity Group, and</li> <li>• Age UK Leicester Shire &amp; Rutland drop in service.</li> </ul>	Communications and implementation plan in place	<p>Lead Commissioner Mental Health &amp; Dementia</p> <p>Local Area Coordination Manager</p>	January 2019	March 2022	
14	Support the work to improve residential provision for people with complex dementia	<p>Engage with LPT transformation programme on Dementia pathways, to ensure shared understanding of care pathways into, and from, residential provision.</p> <p>Plan and facilitate workshop with key statutory stakeholders to develop 2 year plan to improve offer.</p> <p>Identify representatives from adult social care, LPT and CCGs to organise workshop. Strategic review of residential offer, to include People Living with Complex Dementia.</p> <p>Establish a state of the market report on current residential and nursing offer for people with complex dementia</p>	Plan developed and implemented	<p>Care Home Sub-group</p> <p>Lead Commissioner Mental Health &amp; Dementia</p>	January 2019	March 2022	

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		<p>Develop an action plan to address identified gaps in provision</p> <p>Work with providers to access support from the quality team to enable them to enhance their current offer</p> <p>Support access to positive behaviour support team</p> <p>Identify best practice in care homes and use the forums to disseminate to others</p>					
15	Support the Dementia Action Alliance to develop more dementia friendly communities	<p>Establish a working group to explore the Council's approach to supporting range of dementia friendly activities including membership of Dementia Action Alliance (DAA), promoting dementia friendly communities and being dementia friendly employer</p> <p>Enable DPB to establish infrastructure to support Dementia Action Alliances in each district, utilising Local Area Coordination networks.</p> <p>Support the Dementia Action Alliance initiative 'Message in a Bottle' and the Herbert Protocol, to include public awareness raising and targeted engagement with care homes and people living with dementia in their own homes.</p>	<p>Action Plan monitored through DPB.</p> <p>DAA established and functional in each district/borough</p> <p>Decision on Council as Dementia Friendly organisation</p>	<p>Request via Health &amp; Wellbeing Board</p> <p>Lead Commissioner Mental Health &amp; Dementia</p>	January 2019	March 2022	
16	Develop routine engagement processes with people living with dementia and carers to inform our work	<p>Develop an engagement plan, with support of Co-production officer and engagement network.</p> <p>Utilise existing links to Making It Real, care homes, Help to Live at Home, Extra Care and voluntary sector.</p> <p>Dementia Programme Board to ensure appropriate representation from Experts by Experience and carers.</p>	<p>Engagement plan developed and linked to coproduction function within adult social care.</p>	<p>Lead Commissioner Mental Health &amp; Dementia</p> <p>Commissioning Officer Mental Health &amp; Dementia</p>	January 2019	March 2020	

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17	Review the dementia information offer to ensure it covers a range of topics, including accommodation options	<p>Review the Council's information offer.</p> <p>Work with Care Directory publisher to produce a Dementia Care Guide.</p> <p>Mirror information in Dementia Care Guide publication to First Contact Plus and Council web information offer.</p>	Comprehensive and up-to-date information readily available and accessible	<p>Public Health lead</p> <p>Commissioning Officer Mental Health &amp; Dementia</p> <p>Lead Commissioner Mental Health &amp; Dementia</p> <p>Commissioning Business Support Unit</p>	January 2019	March 2021	
18	Review the current care and support standards used across LLR and agree a common set	<p>Review existing service specifications and consider opportunities to enhance and assure quality care, including due consideration of value-based recruitment, retention and leadership.</p> <p>Include assessment of nationally recognised education and training framework for local application, and link to review against dementia friendly care standards</p> <p>Convene a Task and Finish group with professionals and Experts by Experience to consider and make recommendations of "what good looks like" specific to High Quality Dementia care to the Care Home Sub-group and the DPB.</p>	<p>Task and Finish Group established.</p> <p>Recommendations made.</p> <p>Existing specifications reviewed.</p>	Lead Commissioner Mental Health & Dementia	January 2019	March 2022	
19	Work with care homes and other providers to develop	<p>Contribute to a review of the workforce development offer (see 11), to include evaluation of existing provision.</p> <p>Work with existing providers to identify current barriers to and</p>	Number of provider staff engaged in development of	Lead Commissioner Mental Health & Dementia	January 2019	March 2021	



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	training and support to manage crises and work with reablement principles	opportunities for quality care.  Develop a working group to identify the current support options and how best to ensure they are utilised appropriately	workforce offer  Number and distribution of provider staff engaged in tiered training  LSCDG to monitor uptake of training offer				
<b>Dying Well</b>							
20	Make stronger links with STP End of Life work-stream	DPB lead action: To be monitored through Dementia Programme Board		Dementia Programme Board	January 2019	March 2021	

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